

LOCK-OUT LIST

Date _____ Apt Phone # _____ Tenant # _____

Resident Name _____ Work/Cell Phone# _____

Spouse/Partner Name _____ Work/Cell Phone# _____

Please list any individuals you would like to have access to a loaner key for your apartment:

Name _____ Child Other Name _____ Child Other

Name _____ Child Other Name _____ Child Other

Name _____ Child Other Name _____ Child Other

Name _____ Child Other Name _____ Child Other

Only the people listed on this form will be allowed to check out a loaner key for this apartment. I understand I must fill out a new form whenever I want to add or delete names on this list.

Loaner keys are available at the Maintenance Office during business hours. After hours, residents may gain access to their apartment for a fee by calling Campus Security.

Resident Signature _____