

Sunnyside Apartments Lease Termination Appeal Form

IMPORTANT: This form is to be used for reasons other than graduation or withdrawal from the University of Utah. Only cases of extreme hardship will be considered. Appeals due to alternate housing or roommate conflict will not be granted. Submitting an appeal does not guarantee lease cancellation.

Section 1: Resident Information

Full Name: _____

Student ID Number: _____

Apartment Number: _____

Phone Number: _____

Email Address: _____

Section 2: Appeal Type

Please select the category of your appeal (select only one):

☐ Financial hardship

☐ Medical

☐ Other (please specify): _____

Section 3: Supporting Documentation

Attach the required documentation with your appeal:

- **Financial Appeals:** Documentation showing you have exhausted all Financial Aid options, including loans. Documentation may include tax statements (please redact social security number), a copy of your Financial Aid award letter, notification of job loss, etc.
 - **Medical Appeals:** Documentation showing engagement in the ADA accommodations process through the Center for Disability and Access (CDA). Please contact CDA (801-581-5020 or info@disability.utah.edu) before submitting the appeal form.
 - **Other:** Relevant documents that support your claim of extreme hardship.
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Section 4: Appeal Explanation

Describe in detail the reason for your appeal. Be specific about the hardship you are facing.
(Attach additional pages if necessary)

Section 5: Acknowledgment and Signature

- ☐ I understand that finding alternate housing or roommate issues are not valid reasons for lease termination.
- ☐ I understand that this appeal does not guarantee the cancellation of my lease agreement.
- ☐ I have attached all required supporting documentation.

Resident Signature: _____

Date: _____

Submit your completed form and documentation to:

Sunnyside Apartments Main Office

1945 E. Sunnyside Ave,
Salt Lake City, UT 84108
Ph: 801-581-8667

Or online at:

info@apartments.utah.edu

The Lease Termination Appeals Committee meets every second and fourth Friday of the month. Outcomes are sent by email by the end of the business day on Friday after the meeting. Delays can occur when the outcome date falls on a holiday.