

# Graduation Notification & Vacating Extension Application

Name of Person Graduating \_\_\_\_\_

Stu ID# \_\_\_\_\_

Email: \_\_\_\_\_

- University Village  
 Medical Plaza

Apartment# \_\_\_\_\_

I am graduating:  Spring Semester 20\_\_\_\_  
 Summer Semester 20\_\_\_\_  
 Fall Semester 20\_\_\_\_

Last semester I will have enrolled in any credit hours:  Spring 20\_\_\_\_  
 Summer 20\_\_\_\_  
 Fall 20\_\_\_\_

I understand that if an extension is approved, I will be granted permission to continue living here for approximately 90 days following the last semester I enrolled in any credit hours. I also understand I must submit the required 30-day Intent to Vacate form to the Main Office at least 30 days before I move out.

I understand that if my eligibility status changes after I submit this request it is my responsibility to email [kclark@usa.utah.edu](mailto:kclark@usa.utah.edu) and cancel this extension, otherwise a move out date will be established for me.

I understand that Extension Applications are processed at the end of the semester in the order in which they were received at the Main Office.

**I understand the Main Office will not contact me until about 2 weeks after finals are over; I will be sent an email that will include my exact move out date.**

\_\_\_\_\_ **Initials**

\_\_\_\_\_  
Resident's Signature

\_\_\_\_\_  
Date

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Office Use:

Tenant Number \_\_\_\_\_