Feb 18, 2016

Dear Candidate:

Thank you for your interest in the University Student Apartments Resident Council Elections. This packet provides important information and directions for applying for candidacy for the 2016/2017 Resident Council Elections. The following items are enclosed:

**Election Deadlines Schedule**

- **Declaration of Intent:** In order for your name to be placed on the ballot, this form must be completed and submitted to the Election Committee by depositing it in the Election Committee Box located in the lobby of the Student Apartments Main Office, no later than 4:30 PM on Monday, March 7, 2016.

- **Bio Sheet:** This information will be used in publicizing you as a candidate. This is an opportunity for you to communicate to the residents your reasons for running as well as why they should elect you. Please e-mail this information to apartments@usa.utah.edu at the Main Office no later than 4:30 PM on Monday, March 7, 2016. If e-mail is not preferred, please deposit this form and your photo in the Election Committee Box located in the lobby of the Student Apartments Main Office, no later than 4:30 PM on Monday, March 7, 2016. The Bio Sheet information will be delivered door-to-door by University Student Apartments and available online for residents to view.

- **University Student Apartments Resident Council Election Rules and Procedures:** Please read this carefully. All candidates must abide by these rules.

- **University Student Apartments Resident Association Constitution:** This constitution is a binding document. It outlines Resident Council functions and duties, along with election information. (*Pay careful attention to Article III, which applies directly to Resident Council Members, and Articles IV, V, VI, VII, which also pertain to Resident Council interests.*)

- **Resident Council Position Descriptions**

Carefully read all enclosed information. By signing the Declaration of Intent, you are stating your compliance to all rules and procedures. All questions regarding this election must be submitted in writing and returned to the Elections Committee Box located in the lobby at the Main Office of Student Apartments.

Please be aware that being a Council Member can be a very demanding job. Read the Council Position descriptions and the Constitution carefully when making your decision. You will be required to fulfill these responsibilities if you are elected. While these positions may be demanding, they may also be very fulfilling. Working with other Council members, the Student Apartments Administration and the Advisory Board can be very rewarding. We encourage you to contact the Resident Council member who currently holds the position in which you are interested with any questions or concerns as you make your decision.

Again, thank you for your interest and best of luck on your campaign.

Sincerely,

2016/2017 Resident Council Elections Committee
Stephanie Santarosa
Reisa Jenkins
Karina Pardus
Dallin Hubbard
Jessalyn Bigelow
RESIDENT COUNCIL ELECTION DEADLINES SCHEDULE

Signed Declaration of Intent & Bio Sheet  
Monday, March 7, 2016  
o no later than 4:30 PM

First Day to Post Campaign Materials  
(Write-in candidates, see “Election Rules and Procedures” - Section 2, Clause 3)  
Wednesday, March 16, 2016  
o no earlier than 4:30 PM

Signed Declaration of Intent for Write-In Candidates  
Friday, March 18, 2016  
o no later than 4:30 PM

Election Rules and Procedures Clarification  
(see “Election Rules and Procedures” - Section 3, Clause 2)  
Monday, March 21, 2016  
o no later than 4:30 PM

Polling Place Handbills  
(See “Election Rules and Procedures” - Section 3, Clauses 6 and 7)  
Wednesday, March 23, 2016  
o no later than 4:30 PM

Elections  
Thursday, March 24, 2016  
7:00 AM - 8:00 AM  
West Community Center  
East Community Center  
Medical Plaza South Lobby  
12:00 noon - 2:00 PM  
West Community Center  
East Community Center  
Medical Plaza South Lobby  
6:15 PM - 8:15 PM  
West Community Center  
East Community Center  
Medical Plaza South Lobby

Election Rules and Procedures Complaints  
(see “Election Rules and Procedures” - Section 4, Clause 2)  
Friday, March 25, 2016  
o no later than 12:00 noon

Campaign Materials Must be removed  
(See “Election Rules and Procedures” –Section 3, Clause 16)  
Saturday, March 26, 2016  
o no later than 9:00 PM

Other Helpful Dates:  
Resident Council and Executive Committee Meeting:  
Monday, March 7, 2016, 9 AM – 10 AM, Main Office Conference Room  
Anyone considering running for Resident Council is welcome to attend.
UNIVERSITY STUDENT APARTMENTS
RESIDENT COUNCIL ELECTION RULES AND PROCEDURES

(Revised January 2016)

Section 1 - Candidates

1.1 Any person wishing to become a candidate for the office of Mayor, Financial Council Member, Programs Council Member, or Facilities Council Member must be an adult resident in good standing of the University Student Apartments, must have a signed rental agreement, must not have more than six (6) late fees within a twelve (12) month period and must meet all eligibility requirements to live in the Student Apartments.

1.2 A resident, who is not a full-time, benefited employee of Student Apartments, shall become a Candidate by signing and submitting a completed Declaration of Intent to the Election Committee by depositing it in the Election Committee Box located in the lobby of the Student Apartments Main Office, no later than 4:30 PM on Monday, March 7, 2016.

1.3 Campaign materials may not be posted or distributed until 4:30 PM on Wednesday, March 16, 2016.

1.4 The elections will be held on Thursday, March 24, 2016.

1.5 An Elections Committee shall be appointed by the Advisory Board to oversee and administer the elections, and shall be comprised of five (5) members as follows:

1.5.1 Four (4) University Student Apartments Resident Association (USARA) members, retiring Resident Council members, and,

1.5.2 One (1) University of Utah Administration member of the Advisory Board to serve as Chair of the Elections Committee (From Constitution, Article VII, Section 3.1)

1.6 The Advisory Board shall select the Elections Committee during an Advisory Board meeting prior to the election.

Section 2 - Write-in Candidates

2.1 A resident is allowed to run as a Write-In Candidate for any of the offices listed in Section 1.1.

2.2 A resident running as a Write-In Candidate must sign and submit a completed Declaration of Intent to the Election Committee by depositing it in the Election Committee Box located in the lobby of the Student Apartments Main Office by Friday, March 18, 2016 no later than 4:30 PM in order for votes received to be considered valid.
2.3 A resident running as a Write-In Candidate may not post nor distribute campaign materials prior to the submission of his/her completed Declaration of Intent to the Election Committee.

2.4 The Write-In Candidate is accountable to all the Election Rules and Procedures.

2.5 Write-In Candidates shall not have their name listed on the ballot nor in the Bio Sheet information distribution biography by the Elections Committee.

2.6 A Write-In Candidate’s name shall be counted on a ballot if the name is recognizable as that Candidate’s first and last names or if the name is easily distinguishable as a particular candidate. Spelling is not required to be letter-perfect. The Elections Committee shall vote on questionable spellings and make a decision by majority. The Elections Committee decision is final.

2.7 Candidates and Write-In Candidates shall hereinafter be referred to as “Candidate(s).”

Section 3 - Campaigning

3.1 All Candidates shall be subject to all Election Rules and Procedures. Ignorance of such shall not constitute a defense. Candidates shall be responsible for actions taken by any individual(s) on their behalf.

3.2 Any Candidate requesting clarification of Election Rules and Procedures must submit such inquiry in writing to the Elections Committee. All matters to be addressed by the Elections Committee shall be deposited in the Elections Committee Box located in the lobby of the Student Apartments Main Office. Questions may not be submitted by email. Inquiries may be submitted until Monday, March 21, 2016, at 4:30 PM. Responses shall be returned in writing to all candidates, not only the candidate submitting inquiry, within three (3) business days of receipt of written question. The Elections Committee may choose to send responses via email.

3.3 The Student Apartments sponsored newsletter, “News & Views”, the Resident Council sponsored “Classified Ads”, University Student Apartments Facebook group and page are not to be used for individual Candidate’s campaign purposes. Any comments posted by individuals relating to candidates and campaigning will be removed.

3.4 Campaign materials shall include all posters, booklets, flyers, signs (yard or otherwise), stickers, buttons, or anything containing a Resident Council Candidate’s name, picture, or symbol. Campaign materials should be respectful, collegial and issue oriented. Use of spray paint, chalk, crayons, etc., shall be allowed only on posters and banners.

3.5 Guidelines for posting campaign materials in and on the Student Apartments buildings, grounds or property:
3.5.1 Campaign materials in the East and West Villages may be hung on resident apartment doors, and other surfaces not herein after excluded, but they may not be affixed in such a way as to damage any of the Student Apartments buildings, grounds, or property.

3.5.2 Campaign materials inside Medical Towers may only be posted on residents apartment doors. Campaign materials cannot be affixed in any manner to any glass, painted surface or inside elevators. Candidates may obtain a key for a twenty-four (24) period from Student Apartments Main Office to access Medical Towers.

3.5.3 Candidates may use the apartment door clips, and must not remove any USA flyers or other candidates’ handbills.

3.5.4 Only scotch tape may be used. Push pins, staples, duct, filament and/or carpet tape are not allowed on any surfaces.

3.5.5 Bulletin boards may not be used for posting campaign materials.

3.5.6 Campaign materials may not be nailed or attached in any way to the outside of any Student Apartments buildings, interior walls of stairwells, inside or outside of stairwell entrance doors, laundry room doors, any hand rails, outdoor laundry enclosures, playground equipment or affixed to any traffic or street sign.

3.5.7 Campaign materials may not be affixed in any manner to any Governmental property including, but not limited to, postal and/or mail boxes.

3.5.8 Defacement and/or destruction of Student Apartments or private property and the use of windshield obstruction shall be a violation of these Elections Rules and Procedures.

3.5.9 Candidates shall be liable for any and all damage that occurs to Student Apartments, private or Governmental property (see Section 4 - Complaints and Infractions).

3.5.10 Each candidate shall be limited to no more than two (2) handbills to be distributed ‘door-to-door’ during the campaigning period. Door-to-door handbills cannot exceed a standard eight and one-half (8½) inches x eleven (11) inches piece of paper.

3.5.11 All banners posted on Student Apartments perimeter fences must be self-sustaining. No items may be struck into the fencing to create a pattern or phrase.

3.5.12 Campaign materials may not be posted on University of Utah property outside of the Student Apartments buildings, grounds, or property except
in compliance with The University of Utah Regulations Library Policy 1-007, including appropriate authorization from The University of Utah Scheduling Office.

3.5.13 University Student Apartments property, in the East and West Villages, extends to the inside edge of the sidewalk along any Salt Lake City or Utah Department of Transportation roadway. University Student Apartments property at Medical Towers includes all grass area to the inside curb of the parking lots.

3.6 On the day of the election, campaign materials must be removed from within one hundred (100) feet of the designated polling places, with the following exceptions:

3.6.1 One (1) handbill per candidate shall be allowed at each polling place. The handbill must be one-half (½) of a standard eight and one-half (8½) inches x eleven (11) inches piece of paper or smaller and shall only be posted in the polling places by a member of the Elections Committee.

3.6.2 The grass areas around Medical Towers as specified in 3.5.13.

3.7 It is the responsibility of each candidate to provide to the Elections Committee one (1) such handbill per polling area three (3) total. Handbills must be deposited in the Elections Committee Box located in the lobby of Student Apartments Main Office no later than 4:30PM on Wednesday, March 23, 2016.

3.8 Any active campaigning on the day of the election, within one hundred (100) feet of the polling places, is prohibited. Active campaigning shall include passing of handbills or other campaign materials, and attempts to persuade voters, either verbally or by any other means. All campaign materials must be removed from the polling places prior to the opening of the polls for voting. For designation purposes, the lobby and the second (2nd) and third (3rd) floors of the North and South Medical Towers shall be considered “within 100 feet of the designated polling places”, excluding door to door flyers on the second (2nd) and third (3rd) floors of the North and South Medical Towers.

3.9 A Candidate’s interference with another Candidate’s campaign, including defacing or destruction of another’s property, is strictly prohibited. Destruction of campaign materials or attempts to prevent one Candidate from using approved Student Apartments property or equipment shall be considered a violation of these Election Rules and Procedures.

3.10 No campaigning is allowed while a Resident Assistant (RA) is performing duties related to their responsibilities as a RA. Resident Assistant programming funds and/or court-sponsored functions may not be used for campaigning by any Candidate.

3.11 No campaigning is allowed while a Resident Council member (including Programming Board members) are performing duties in any way related to their responsibilities as Resident Council. Resident Council programming funds and/or
functions may not be used for campaigning by any Candidate.

3.12 Full-time, benefited Student Apartments employees may not campaign for any Candidate. Any posting or campaign materials within the Student Apartments Main Office, Maintenance Building or Community Centers is strictly prohibited. This shall include the use of Student Apartments Office materials and equipment.

3.13 Candidates shall not disturb residents’ apartments by knocking on doors or making campaign phone calls before 9:00 AM or after 9:00 PM.

3.14 Candidates may post handbills on resident doors between the hours of 7:00 AM to 9:00 PM.

3.15 The lack of adherence to any Student Apartments, or other regulation(s) regarding the posting of materials, use of facilities or dissemination of information shall be considered a violation of these Election Rules and Procedures.

3.16 All campaign materials and the material used to attach campaign materials, except handbills posted on resident apartment doors, must be removed by Saturday, March 26, 2016 by 9:00 PM. Failure to comply will result in a fine not to exceed ten dollars ($10.00) per infraction.

Section 4 - Complaints and Infraction

4.1 There shall be an Election Grievance Committee (EGC) comprised of any three (3) members of the Elections Committee. The purpose of the Election Grievance Committee shall be to determine the validity of any alleged campaign violations and to impose proper sanctions. An individual EGC member may be called upon to witness the violation of Election Rules and Procedures. Any violation of the above Election Rules and Procedures shall be considered infractions and shall be subject to action by the Election Grievance Committee.

4.2 Complaints may be filed by the Elections Committee, and residents and staff of University Student Apartments. Complaints should include time, location and section of the Election Policy violated. Complaints must include the name, phone number, and email address of the person submitting the complaint. Complaints may not be submitted by email. Any complaints concerning an infraction of Election Rules and Procedures by a Candidate must be submitted in writing within twenty-four (24) hours of discovery of the infraction. All complaints concerning these Election Rules and Procedures must be submitted in writing to the Elections Committee by depositing it in the Election Committee Box located in the lobby of the Student Apartments Main Office, no later than Friday, March 25, 2016 at 12:00 noon. Any complaints submitted after this date shall be resolved by the Advisory Board of the Resident Council. Decisions of the Advisory Board shall be final and not subject to appeal.

4.3 The EGC shall have five (5) business days within which to render a decision regarding the infraction. All EGC decisions shall be made by a majority vote.
4.4 Any Candidate shall have the opportunity, upon notification of an infraction and sanction against them, to have his/her complaint heard before the EGC. All notifications of infractions and sanctions will be sent by email. The EGC will meet with all parties involved, if requested by the Candidate found in violation of the Election Policy to discuss any infraction or sanction. Candidate must respond to the email from the EGC to request a meeting to appeal the infraction and the sanction.

4.5 Any Candidate may appeal the final decision of the EGC to the Advisory Board of Resident Council within twenty-four (24) hours after the decision is rendered. Appeals shall be decided only by members of the Advisory Board who had no involvement in the decision made by the EGC.

4.6 On Election Day, the Elections Committee reserves the right to initially notify candidates of infractions by email, phone or personal contact.

4.7 In case the EGC shall have reason to question any campaign tactics or devices of any individual Candidate, the Candidate shall be answerable to the EGC. Each individual Candidate is answerable and is responsible for his/her own actions or conduct.

4.8 The EGC shall determine the degree of punishment for all recorded infractions, which may include but not be limited to, any or all of the following sanctions:

4.8.1 Name shall be removed from the ballot.

4.8.2 Disqualification from the race.

4.8.3 The assessment of a fine of up to one hundred dollars ($100.00) for each infraction.

4.8.4 Forfeiture of the right to office.

4.9 The EGC shall record all infractions and the assessments made for each infraction. All fines will be applied to the candidate’s rental account and be subject to the all policies of the Student Apartments Rental Agreement.

4.10 Official election results shall not be announced until all grievances and appeals have been acted upon by the EGC and any assessed fines are paid. Fines not paid by the deadline set by the EGC shall result in a Candidate’s disqualification or forfeiture of the office.
Section 5 - Elections

5.1 The order of the names on the ballot shall be determined by lot.

5.2 Each eligible resident (as defined in Section 1.1) shall have the right to vote by secret ballot. Election records shall be confidential and may not be examined except by the Elections Committee until after the election is completed and the ballots have been counted.

5.3 Elections shall be held on Thursday, March 24, 2016. Elections Committee shall provide a private voting area at each polling location.

5.4 Polling hours and locations shall be:

   (a) 7:00 AM - 8:00 AM – East and West Community Centers, and the Medical Plaza South Lobby;
   12:00 noon – 2:00 PM – East and West Community Centers and the Medical Plaza South Lobby; and,
   6:00 PM - 8:00 PM – East and West Community Centers, and Medical Plaza South Lobby.

5.5 Polling places shall be monitored by at least one Elections Committee member.

5.6 Newly elected Council Members shall receive training prior to taking office on Monday, June 1, 2016. Newly elected Council Members must attend a mandatory preliminary training session with their respective predecessor on Thursday May 12, 2016 from 9:00 AM – 10:00 AM. This training period will not be compensated.

Section 6 - Counting the Ballots

6.1 Each authorized Candidate may provide one witness on his/her behalf during the counting process. No Candidate shall be allowed in the ballot counting area.

6.2 Ballots shall be counted by the members of the Elections Committee and their designees.

6.3 Ballots shall be counted at the West Community Center following the final closure of the polling places, with counting to begin at approximately 8:45 PM

6.4 Members of the Elections Committee shall make a good-faith effort to contact each candidate with the unofficial results immediately following the counting of the ballots. The contact will be made by telephone or email at the candidate’s prior written request. Unofficial results will be posted in the Main Office of University Student Apartments by 12:00 PM the day after elections.
6.5 Election results shall be posted at the Student Apartments Main Office upon confirmation by the Advisory Board (from Constitution, Article VII, Section 2.5). These results shall be considered final.

Section 7 - Election Rules and Procedures Revisions

7.1.1 Election Rules and Procedures shall not be revised during the “election period.” The “election period” begins with distribution of the election packets on Thursday, February 19, 2016, and concludes with the posting of official election results.
Mayor

Duties for all Resident Council Members are outlined in Article III Section 1 of USARA Constitution\(^1\). Duties specific to the Mayor are outlined in Section 2.

Additional tasks include, but are not limited to the following:

- Act as a liaison and advocate for the residents.
- Support the Resident Council members in fulfilling their duties
- Schedule and conduct Resident Council, Executive Committee and Advisory Board meetings as per Articles IV and V USARA Constitution.
- Attend ASUU, student leadership and other campus meetings as necessary
- Prepare, record and distribute minutes of all meetings
- Be available for the Student Apartment Administration, Council members, and residents
- Maintain University Student Apartment Resident Association as an ASUU student group
- Update the Resident Council ASUU Group page.
- Participate in and organize regular contributions to the USA Facebook Group online
- Coordinate article for News and Views Resident Council Corner as needed.
- Organize and preside at Town Meetings concerning current resident issues
- Respond to resident emails in a timely fashion related to respective position, in coordination with relevant Resident Council and Administration members as necessary
- Support, attend, and staff all Resident Council programs, events, and activities
- Coordinate training and transition with the newly elected Mayor
- Attend all Resident Council/Executive Committee/Advisory Board meetings
- Other duties as assigned by the Council

Please be aware that being a Council member can be a very demanding job. It is also very fulfilling. Working with other Council members, USA Administration and the Advisory Board can be very rewarding.

This job description is not designed to contain or be interpreted as a comprehensive list of all duties and responsibilities of this position.

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Financial Council Member

Duties for all Resident Council Members are outlined in Article III Section 1 of USARA Constitution. Duties specific to the Financial Council Member are outlined in Section 4.

Additional tasks include, but are not limited to the following:

- Act as a liaison and advocate for the residents.
- Review and approve all Resident Council expenditures.
- Maintain an accounting of income and expenditures of Resident Council funds.
- Update Resident Council members concerning the current financial status as needed.
- Prepare and submit budget requests to ASUU and Student Media Council via online applications or at monthly Assembly meetings. Attend ASUU budget meetings, as necessary. Submit expenditure requests within 30 days of funded activity.
- Communicate and/or meet with ASUU officials to detail Resident Council’s intended use of the funds requested as needed. Ensure the proper transfer and use of all funding.
- Meet with ASUU Assembly representatives to write and present bills for funding for the annual budget or as needed.
- Attend campus meetings relevant to respective position.
- Manage the University Student Apartments Facebook Group per direction of the Mayor.
- Create monthly event calendar for News and Views.
- Email weekly classified ads to residents who have subscribed and submit mad Mimi receipt each month to the Main Office.
- Respond to resident emails in a timely fashion related to respective position, in coordination with relevant Resident Council and Administration members as necessary.
- Support, attend and staff all Resident Council programs, events, and activities.
- Coordinate training and transition with the newly elected Financial Council Member.
- Attend all Resident Council/Executive Committee/Advisory Board meetings.
- Other duties as assigned by the Council.

Please be aware that being a Council member can be a very demanding job. It is also very fulfilling. Working with other Council members, the USA Administration and the Advisory Board can be very rewarding.

This job description is not designed to contain or be interpreted as a comprehensive list of all duties and responsibilities of this position.

Revised 1/2016

Facilities Council Member

Duties for all Resident Council Members are outlined in Article III Section 1 of USARA Constitution. Duties specific to the Facilities Council Member are outlined in Section 3.

Additional tasks include, but are not limited to the following:

- Act as a liaison and advocate for the residents.
- Identify resident concerns and suggestions regarding facilities and make recommendations for improvements to the Director of University Student Apartments (USA) or his designee. Where appropriate, identify grant funding opportunities (e.g., Sustainable Campus Initiative Fund) to support proposed projects in coordination with Resident Council and USA Administration.
- Responsible for all concerns that may arise in regard to garden plots. Maintain accurate records of garden plots. Oversee the distribution of garden plots to the residents.
- Coordinate the hiring and supervision of the Compost Steward. Oversee compost program promotion and success.
- Respond to resident requests to use of the Community Centers for semester long events. Present requests to the Council for approval.
- Coordinate resident cleaning of both community centers’ chairs and tables at least twice per academic year
- Oversee proper storage and use of Resident Council equipment. Coordinate the organization of Resident Council storage area and maintain an inventory of Resident Council equipment and supplies. Coordinate use of Resident Council equipment with Resident Life staff.
- Respond to resident communications in a timely fashion related to respective position, in coordination with relevant Resident Council and Administration members as necessary
- Support, attend and staff all Resident Council programs, events, and activities
- Attend campus meetings relevant to respective position
- Coordinate transition with the newly elected Facilities Council Member
- Attend all Resident Council/Executive Committee/Advisory Board meetings
- Other duties as assigned by the Council

Please be aware that being a Council member can be a very demanding job. It is also very fulfilling. Working with other Council members, the U Administration and the Advisory Board can be very rewarding. This job description is not designed to contain or be interpreted as a comprehensive list of all duties and responsibilities of this position.

Programs Council Member

Duties for all Resident Council Members are outlined in Article III Section 1 of USARA Constitution. Duties specific to the Programs Council Member are outlined in Section 5.

Additional tasks include, but are not limited to the following:

- Act as a liaison and advocate for the residents
- Prior to taking office and before receiving compensation, hire and train Programs Board, and plan and facilitate a June activity
- Coordination and advanced planning of monthly programs. This includes executing all phases of each program, consulting with Council members, and projecting estimated attendance for ordering food and supplies
- Responsible for procurement of supplies for all activities, maintaining an inventory in coordination with the Facilities Council member
- Be creative with new ideas and review past program evaluations
- Submit program evaluations of each event and make recommendations for future programs to Manager of Resident Life
- Hire, train and supervise Programs Board
- Work with on campus organizations (i.e. ASUU, Non-Traditional Student Outreach Board, Union Program Council) to provide programming for residents
- Attend campus meetings relevant to respective position
- Manage the University Student Apartments Facebook Group per direction of the Mayor
- Coordinate program budget with the Financial Council Member
- Respond to resident emails in a timely fashion related to respective position, in coordination with relevant Resident Council and Administration members as necessary
- Support, attend and staff all Resident Council programs, events, and activities
- Coordinate training and transition with the newly elected Programs Council Member
- Attend all Resident Council/Executive Committee/Advisory Board meetings
- Other duties as assigned by the Council

Please be aware that being a Council member can be a very demanding job. It is also very fulfilling. Working with other Council members, the Student Apartments Administration and the Advisory Board can be very rewarding.

This job description is not designed to contain or be interpreted as a comprehensive list of all duties and responsibilities of this position.

Revised 1/2016

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DECLARATION OF INTENT

I, _________________________________, am declaring my candidacy for the office of:

(First and Last Name)

(Check only one)

- Mayor
- Facilities Council Member
- Financial Council Member
- Programs Council Member

I would like my name to appear on the ballot in the following manner:

____________________________________________________________________

E-mail_________________________________________________________________

Apartment # _____________________ Phone #____________________________

By submission of, and my signature upon this Declaration of Intent, I state that I have read, understood, and agree with all of the documentation and information contained in this 2016 Election Packet. I agree to abide by all election rules and procedures as set forth in the Resident Council Election Rules and Procedures packet and the University Student Apartment Resident Association Constitution.

_______________________________________  _______________________
Signature      Date

Please return this Declaration of Intent by depositing it in the Election Committee Box located in the lobby of the Student Apartments Main Office by 4:30 PM on Monday, March 7, 2016.

The Election Committee will notify candidates immediately following the counting of ballots with unofficial election results. Please indicate your preferred method to be contacted: _____ Email _____ Phone
DECLARATION OF INTENT WRITE-IN CANDIDATE

I, _________________________________, am declaring my candidacy as a Write-In Candidate for the office of:

(First and Last Name)

(Check only one)

○ Mayor
○ Facilities Council Member
○ Financial Council Member
○ Programs Council Member

I understand my name will not appear on the ballot.

E-mail ________________________________________________________________

Apartment # ____________________        Phone #_____________________________

By submission of, and my signature upon this Declaration of Intent, I state that I have read, understood, and agree with all of the documentation and information contained in this 2016 Election Packet. I agree to abide by all election rules and procedures as set forth in the Resident Council Election Rules and Procedures packet and the University Student Apartment Resident Association Constitution.

_______________________________________  __________________
Signature      Date

Please return this Declaration of Intent by depositing it in the Election Committee Box located in the lobby of the Student Apartments Main Office by 4:30 PM on Friday, March 18, 2016.

The Election Committee will notify candidates immediately following the counting of ballots with unofficial election results. Please indicate your preferred method to be contacted: _____ Email _____ Phone
Resident Council Bio Sheet

Name: ___________________________________________ Position: __________________

E-mail: ______________________________________ Phone # ___________ Apt. #________

Please submit a statement of 250 words or less telling residents why you should be elected to this position. You may include a photo of yourself. You may e-mail your statement and photo to apartments@usa.utah.edu, or if e-mail is not preferred, please deposit this form and your photo in the Election Committee Box located in the lobby of the Student Apartments Main Office, no later than 4:30 p.m. on Monday, March 7, 2016. We reserve the right to edit for size, spelling, and grammar. Candidates’ statement and photo will be distributed to all residents and posted on the University Student Apartments website.

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